



**OKLAHOMA HEALTH CARE AUTHORITY  
PROVIDER/PHYSICIAN APPEAL FORM**

In order to process your grievance request, all of the requested information must be supplied. Failure to provide all of the information may result in dismissal of your appeal.

**Provider Information:**

Company Name (if any): \_\_\_\_\_ Provider ID#: \_\_\_\_\_

Individual Name (if any): \_\_\_\_\_ Federal Tax ID# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

NUMBER STREET

CITY STATE ZIP CODE

Phone Number: ( ) \_\_\_\_\_

Date of Adverse Action: \_\_\_\_\_

**Authorized Representative Information (if any):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

NUMBER STREET

CITY STATE ZIP CODE

Phone Number: ( ) \_\_\_\_\_

**Provider or Legal Representative Signature:** \_\_\_\_\_

**Summary of Case:**

Please attach a statement identifying the specific agency action or decision from which you are appealing, together with the legal and factual bases for your appeal. You may also attach copies of any documents you would like to be considered.

*Please return the completed form and attachments to:*

Docket Clerk, OHCA Office of Hearings and Appeals  
P.O. Drawer 18497  
Oklahoma City, OK 73154-0497  
405.530.3444 (fax)  
405.522.7217 (docket clerk)  
Email: docketclerk@okhca.org